

Early Childhood Enrollment Eligibility Verification (6 wks - 4 yrs)



OneApp



What Documents Do I Need?

Eligibility for publicly-funded Early Childhood programs is based on factors such as the child's age, household income, and residency. All applicants must prove eligibility prior to enrollment. **Use the checklist below to ensure you bring ALL required documents.**

- Child's Birth Certificate**
- Parent or Guardian Photo ID**
- TWO (2) Proofs of Residency***
 - Current Lease/Mortgage Statement
 - Electricity/Gas Bill
 - Sewerage/Water Bill
 - Cable/Internet Bill
 - Section 8 or HANO Voucher Statement
 - Recent letter from a government agency
- ALL Proofs of Household Income (bring all that apply)**
 - Last Two (2) Months' Current and Consecutive Pay Stubs for each guardian in the house**
 - W-2 Forms (*Head Start Only*)
 - Income Tax Forms (1040, 1040 EZ, 1040 A, 1099) (*Self-Employed Only*)
 - Most recent unemployment compensation statement
 - If supported by another individual, letter and income documentation from support source
 - Benefits Statements

Where Do I Bring My Documents?

If your child is ages **6 weeks to 3 years**, bring your documents to any **Head Start Center**.

Central City Head Start @ 2020 Jackson Ave., 70113
Carrollton-Dunbar Head Start @ 9301 Colapissa St., 70118
Kingsley House @ 1600 Constance St., 70130
Dr. Peter Dangerfield @ 1402 S. Jefferson Davis Pkwy., 70125
Magic Street Head Start @ 2101 Lafitte St., 70122
Priscilla Edwards Head Start @ 1962 Jackson Ave., 70113
TCA Head Start @ 2405 Jackson Ave., 70113
St. John the Baptist Head Start @ 1920 Clio St., 70113
Viney Reynolds @ 3501 Erato St., 70125
Educare @ 3801 St. Bernard Ave., 70122
St. David Head Start @ 1230 Caffin Ave., 70117
Urban League Head Start @ 2800 Desire Pkwy., 70126
Gentilly East Head Start @ 4347 Reynes St., 70126
James Singleton Head Start @ 14441 Curran Blvd., 70128
St. Paul the Apostle Head Start @ 6828 Chef Menteur Hwy, 70126
Diana Head Start @ 2144 Pace Blvd., 70114
Pearlie Elloie Head Start @ 3029 Wall Blvd., 70114

If your child is **4 years or older**, bring your documents to any **Family Resource Center**.

Mahalia Jackson Elementary @ 2405 Jackson Avenue, 70113
OPSB Central Office @ 2401 Westbend Pkwy, 70114
Livingston Collegiate @ 7301 Dwyer Rd, 70126

Detailed Hours and Locations for all
Head Start & Family Resource Centers
available on www.EnrollNOLA.org.

**If residency documents are not in your name, please bring two (2) of the above proofs in the name of the lessee, a copy of the lessee's photo ID, and a signed letter from the lessee affirming that you and the child(ren) reside in the household. The McKinney-Vento Homeless Education Assistance Act is a federal law that ensures immediate enrollment and educational stability for homeless children and youth. McKinney-Vento provides federal funding to states for the purpose of supporting district programs that serve homeless students. If you believe your student may be eligible for assistance under the McKinney-Vento Act, please call (877) 343-4773, or visit a Family Resource Center.*

***If you do not receive paystubs or have misplaced your paystubs, please provide a letter from your Employer, on employer letterhead (if applicable), stating the average number of hours worked per week, hourly rate of pay, frequency of pay, and place of employment. Income is calculated on a 40 hour/week. If you work fewer than 40 hours/week, please bring a letter from your Employer, per instructions immediately above.*