Early Childhood Enrollment
Eligibility Verification (6 wks - 4 yrs)

What Documents Do I Need?

Eligibility for publicly-funded Early Childhood programs is based on factors such as the child’s age, household income, and residency. All applicants must prove eligibility prior to enrollment. Use the checklist below to ensure you bring ALL required documents.

- Child’s Birth Certificate
- Parent or Guardian Photo ID
- TWO (2) Proofs of Residency*
  - Current Lease/Mortgage Statement
  - Electricity/Gas Bill
  - Sewerage/Water Bill
  - Cable/Internet Bill
  - Section 8 or HANO Voucher Statement
  - Recent letter from a government agency
- ALL Proofs of Household Income (bring all that apply)
  - Last Four Current and Consecutive Pay Stubs for each guardian in the house**
  - W-2 Forms (Head Start only)
  - Income Tax Form (1040, 1040 EZ, 1040 A, 1099)
  - Most recent unemployment compensation statement
  - If supported by another individual, letter and income documentation from support source
- Benefits Statements

Where Do I Bring My Documents?

If your child is ages 6 weeks to 3 years (or if you’re applying to a 4 year old Head Start program), bring your documents to any Head Start Center.

Central City Head Start @ 2020 Jackson Ave., 70113
Carrollton-Dunbar Head Start @ 9301 Colapissa St., 70118
Kingsley House @ 1600 Constance St., 70130
Dr. Peter Dangerfield @ 1402 S. Jefferson Davis Pkwy., 70125
Magic Street Head Start @ 2101 Lafitte St., 70122
Priscilla Edwards Head Start @ 1962 Jackson Ave., 70113
TCA Head Start @ 2405 Jackson Ave., 70113
St. John the Baptist Head Start @ 1920 Clio St., 70113
Vinney Reynolds @ 3501 Erato St., 70125
Educare @ 3801 St. Bernard Ave., 70122
St. David Head Start @ 1230 Caffin Ave., 70117
Urban League Head Start @ 2800 Desire Pkwy., 70126
Gentilly East Head Start @ 4347 Reynes St., 70126
James Singleton Head Start @ 14441 Curran Blvd., 70128
St. Paul the Apostle Head Start @ 6828 Chef Menteur Hwy, 70126
Diana Head Start @ 2144 Pace Blvd., 70114
Pearlie Elloie Head Start @ 3029 Wall Blvd., 70114

If your child is 4 years or older (or if you’re applying to a PK3 non-Head Start program), bring your documents to any Family Resource Center.

Mahalia Jackson Elementary @ 2405 Jackson Avenue, 70113
OPSB Central Office @ 2401 Westbend Pkwy, 70114
IDEA Oscar Dunn @ 12000 Hayne Blvd, 70128


*If residency documents are not in your name, please bring two (2) of the above proofs in the name of the lessee, a copy of the lessee’s photo ID, and a signed letter from the lessee affirming that you and the child(ren) reside in the household. The McKinney-Vento Homeless Education Assistance Act is a federal law that ensures immediate enrollment and educational stability for homeless children and youth. McKinney-Vento provides federal funding to states for the purpose of supporting district programs that serve homeless students. If you believe your student may be eligible for assistance under the McKinney-Vento Act, please call (877) 343-4773, or visit a Family Resource Center.

**If you do not receive paystubs or have misplaced your paystubs, please provide a letter from your Employer, on employer letterhead (if applicable), stating the average number of hours worked per week, hourly rate of pay, frequency of pay, and place of employment. Income is calculated on a 40 hour/week. If you work fewer than 40 hours/week, please bring a letter from your Employer, per instructions immediately above.
INFANT - TODDLERS & HEAD START ELIGIBILITY CENTERS
(6 weeks - 3 years old, 4 year old Head Start applicants)

If you apply to Infant - Toddler programs, (6 weeks - 3 years old, and 4 year old Head Start applicants) you must verify at a Head Start Eligibility Center within 5 days to complete the verification process. Below is a list of Eligibility Centers. You can visit any one of the centers below to verify. Please call the center in advance to schedule an appointment.

<table>
<thead>
<tr>
<th>HEAD START CENTER</th>
<th>HOURS</th>
<th>ADDRESS (New Orleans)</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Central City E.O.C. Head Start Center</td>
<td>M - TH, 10 AM - 2 PM</td>
<td>2020 Jackson Ave., 70113</td>
<td>(504) 210-1143</td>
</tr>
<tr>
<td>Carrollton-Dunbar Head Start Center</td>
<td>M, T, TH, 10 AM - 2 PM; W, 2 - 6 PM</td>
<td>9301 Colapissa St., 70118</td>
<td>(504) 325-5818 ext. 1560</td>
</tr>
<tr>
<td>Kingsley House</td>
<td>M-F, 11 - 11 AM, 2 - 3 PM</td>
<td>1600 Constance St., 70130</td>
<td>(504) 523-6221</td>
</tr>
<tr>
<td>Incarnate Word Head Start</td>
<td>M, TH, 10 AM - 2 PM</td>
<td>3226 Apricot St., 70118</td>
<td>(504) 861-6342</td>
</tr>
<tr>
<td>Dr. Peter W. Dangerfield</td>
<td>M, T, TH, 10 AM - 2 PM; W, 2 - 6 PM</td>
<td>1402 S. Jefferson Davis Pkwy., 70125</td>
<td>(504) 459-4820</td>
</tr>
<tr>
<td>Magic Street at Fabourg Lafitte H.S.</td>
<td>M - W, 10 AM - 2 PM; TH, 2 - 6 PM</td>
<td>2101 Lafitte St., 70122</td>
<td>(504) 577-2142</td>
</tr>
<tr>
<td>Priscilla R. Edwards Head Start Center</td>
<td>M - TH, 10 AM - 2 PM</td>
<td>1962 Jackson Ave., 70113</td>
<td>(504) 210-1143</td>
</tr>
<tr>
<td>TCA Head Start at Mahalia Jackson</td>
<td>M, T, TH, 10 AM - 2 PM; W, 2 - 6 PM</td>
<td>2405 Jackson Ave., 70113</td>
<td>(504) 359-6896</td>
</tr>
<tr>
<td>St. John the Baptist Head Start</td>
<td>M, W, 9 - 11 AM; T, 1-3 PM; TH, 8 AM-3 PM</td>
<td>1920 Clio St., 70113</td>
<td>(504) 529-2557</td>
</tr>
<tr>
<td>Viney Reynolds at Marrero Commons</td>
<td>M, W, TH, 10 AM – 2 PM, T, 2 PM - 6 PM</td>
<td>3501 Erato St., 70125</td>
<td>(504) 459-4848 ext. 1531</td>
</tr>
<tr>
<td>Educare</td>
<td>M-F, 10 AM - 2 PM</td>
<td>3801 St. Bernard Ave., 70122</td>
<td>(504) 308-3400</td>
</tr>
<tr>
<td>St. David Head Start Center</td>
<td>M, T, TH, 10 AM - 2 PM; W, 2 - 6 PM</td>
<td>1230 Caffin Ave., 70117</td>
<td>(504) 459-4845</td>
</tr>
<tr>
<td>St. Mary of the Angels Head Start</td>
<td>M-F, 9 AM - 4 PM</td>
<td>2225 Congress St., 70117</td>
<td>(504) 227-3470</td>
</tr>
<tr>
<td>Urban League Head Start Center</td>
<td>M - TH, 10 AM - 2 PM</td>
<td>2800 Desire Pkwy., 70126</td>
<td>(504) 944-0801</td>
</tr>
<tr>
<td>Gentilly East Head Start Center</td>
<td>M, T, TH, 10 AM - 2 PM; W, 2 - 6 PM</td>
<td>4347 Reynes St., 70126</td>
<td>(504) 325-5827 ext. 1570</td>
</tr>
<tr>
<td>James Singleton Head Start Center</td>
<td>M, W, TH, 10 AM – 2 PM; T, 2 - 6 PM</td>
<td>14441 Curran Blvd., 70128</td>
<td>(504) 325-5839 ext. 1581</td>
</tr>
<tr>
<td>St. Paul the Apostle Head Start</td>
<td>T, W, TH, 9 - 11 AM</td>
<td>6828 Chef Menteur Hwy, 70126</td>
<td>(504) 503-1234</td>
</tr>
<tr>
<td>Diana Head Start Center</td>
<td>M, W, TH, 10 AM – 2 PM; T, 2 - 6 PM</td>
<td>2144 Pace Blvd., 70114</td>
<td>(504) 325-5800 ext. 1541</td>
</tr>
<tr>
<td>Pearlie H. Elloie Head Start Center</td>
<td>M, 2 - 6 PM; T, W, TH, 10 AM - 2 PM</td>
<td>3029 Wall Blvd., 70114</td>
<td>(504) 325-5807 ext. 1550</td>
</tr>
</tbody>
</table>

EARLY HEAD START ONLY

<table>
<thead>
<tr>
<th>HEAD START CENTER</th>
<th>HOURS</th>
<th>ADDRESS (New Orleans)</th>
<th>PHONE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Boys Town LA Early Head Start</td>
<td>M-W, 2 PM - 5 PM TH-F, 8 AM - 5 PM, Appointment Only</td>
<td>6600 Plaza Dr., 70127</td>
<td>(504) 518-7840</td>
</tr>
<tr>
<td>LSU Health Sciences Center EHS</td>
<td>M-F, Appointment Only</td>
<td>411 S. Prieur St., 70112</td>
<td>(504) 556-7585</td>
</tr>
<tr>
<td>Total Community Action</td>
<td>M-TH, 9 AM - 12 PM</td>
<td>1422 S. Jefferson Davis Pkwy., 70125</td>
<td>(504) 459-4813</td>
</tr>
</tbody>
</table>

PK4, NSECD, PK3 NON-HEAD START -> FAMILY RESOURCE CENTERS
(4 years old, 3 yr old non-Head Start)

If you apply to PK4, NSECD programs, or PK3 Non-Head Start programs*, you must visit a Family Resource Center within 5 days to complete the verification process. No appointments necessary.

UPTOWN | Mahalia Jackson Elementary (MJE) | 2405 Jackson Avenue
NEW ORLEANS EAST | IDEA Oscar Dunn | 12000 Hayne Boulevard
WESTBANK | Orleans Parish School Board | 2401 Westbend Parkway

Visit EnrollNOLA.org for FRC operating hours.

Not doing verification at this time

*PK3 (3 yr old) programs that require verification at FRCs:
Audubon Uptown
Edward Hynes (Lakeview)
ReNEW @ ReNEW Accelerated